

Report of Head of Service, Targeted Services

Report to the Director of Children's Services

Date: March 2016

Subject: To invoke Contract Procedure Rule 21.3 to extend the Family Intensive Support services for a further 12 months from 18th August 2016 to 17th August 2017.



Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The report seeks the approval of the Director of Childrens Services in invoking Contracts Procedure Rule 21.3 to extend the Family Intensive Support services contract for a further 12 months from 18th August 2016 to 17th August 2017. There is currently a contract in place with one external provider, Health-For-All in the south of Leeds to deliver Family Intensive Support. The initial contract period was for 12 months with X 2 options to extend for a further period of 12 months each. This report seeks to invoke the final available extension period.
2. Provision is made within the terms and conditions of the contract to extend it for a further 12 month period from 18th August 2016 to 17th August 2017.
3. The initial contract period was for 12 months with X 2 options to extend for a further period of 12 months each. This report seeks to invoke the final available extension period.
4. This request seeks to invoke this arrangement for a 12 month period to allow an uninterrupted service. The contract will be extended at a reduced annual value (£665,000).

Recommendations

5. The Director of Children's Services is recommended to approve the invocation of contract procedure rule 21.3 to extend the contract for a period of 12 months for the provision of Family Intensive Support from 18th August 2016 to 17th August 2017 to ensure continuity while the service is being reviewed / re-commissioned.

1 Purpose of this report

- 1.1** The report seeks the approval of the Director of Childrens Services in invoking the Contracts Procedure rule 21.3 to extend the Family Intensive Support contract for a further 12 months from 18th August 2016 to 17th August 2017.
- 1.2** The value of the 12 month extension is £665,000. This has been reduced from £705,000 in agreement with the provider.

2 Background information

- 2.1** The contract commenced on 18th August 2014 for a period of 12 months with the option to extend for a further 2 12 month periods. The contract is due to expire on 17th August 2016 and The Department would now like to extend the contract for a period of 12 months until 18th August 2017. There are no further extensions available.

3 Main issues

3.1 Reason for Contracts Procedure Rules Waiver/ Invocation

- 3.1.1** The current budget position has led to an annual detailed analysis, on a contract by contract basis, of whether the service purchased continues to be required and represents good value.
- 3.1.2** The extension of the Family Intensive Support contract will ensure that Leeds City Council (LCC) is meeting its duties for the delivery of services to children, young people and families.
- 3.1.3** The service lead and contracts team will review the monitoring arrangements to ensure the priorities, targets and outputs still meet the needs of the service required.

4 Corporate Considerations

- 4.1** None

4.2 Consultation and Engagement

- 4.2.1** The current service provider has been informed of the intention to extend their existing contract.
- 4.2.2** Discussions have taken place with the Heads of Service and Service Lead to confirm proposed contract arrangements for service delivery.
- 4.2.3** By mutual agreement, the contract value was reduced by £40,000. The Service Lead undertook the discussions with the provider. There will be no impact to service users as the service delivery model remains unchanged.

4.3 Equality and Diversity / Cohesion and Integration

- 4.3.1** The extension of the current contract means that the current service delivery model will continue. The service will be to the same client group with a decreased value agreed in conjunction with the provider. The decision to continue delivery of current service arrangements will not have any adverse impact on any equality group.

4.4 Council policies and Best Council Plan

- 4.4.1** This fits with the children's plan priorities to;
- Ensure the most vulnerable are protected
 - Support children to be ready for learning
 - Help children to be in safe, supportive families

4.5 Resources and value for money

- 4.5.1** The extension of this contract represents value for money by reducing disruption to the existing services by ensuring continuity from 18th August 2016 to 17th August 2017.
- 4.5.2** There is a budget in place to cover the value of this extension.
- 4.5.3** The decision to continue delivery of current service arrangements will not have any adverse impact on any equality group. The Family Intensive Support contract strategically fits with the Vision for Leeds:
- Leeds will be fair, open and welcoming
 - Leeds economy will be prosperous and sustainable
 - All Leeds Communities will be successful
- 4.6.3** The value of the 12 month extension is £665,000. This represents a £40,000 reduction in annual contract value agreed with the provider.

4.6 Legal Implications, Access to Information and Call In

- 4.7.1** This report is subject to 'Call In' due to the overall value of the extension (£665,000) for 12 months.
- 4.7.2** The initial contract when let, had provision to extend the contract for a period of x2 12 months on the same terms and conditions. This is the final extension period available.

4.8 Risk Management

- 4.8.1** Through an annual detailed analysis, on a contract by contract basis, the project teams have identified risks and actions to mitigate these as part of the commissioning programme plan for each service.

- 4.8.2** There is no risk of challenge as the initial contract let allowed for an extension to the contract.

5. Conclusions

- 5.1** The Director of Children's Services is recommended to note the contents of this report and approve the invocation of the contracts procedure rule 21.3 as detailed in this report.

6.0 Recommendations

- 6.1** The Director of Children's Services is recommended to approve the invocation of contract procedure rule 21.3 to extend the contract for a period of 12 months for the provision of Family Intensive Support from 18th August 2016 to 17th August 2017 to ensure continuity while the service is being reviewed / re-commissioned.

7.0 Background documents¹

- 7.1** None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.